

Business Continuity & Disaster Recovery Health Check

How's your Health? Have you had your check up lately?

The Worst Thing is not Knowing

All of us, either in our personal lives or in our careers, have issues we must deal with. However, it is the problems we are not aware of, and therefore do not address that can fester and balloon out of control. Whether it is high cholesterol that goes undiagnosed and unchecked or a system that is critical to the survival of your business that has no redundancy, the worst thing is not knowing a problem exists. If something goes wrong, your only defense should not be "I didn't know".

ARE WE PREPARED

- ✓ Do we have a plan?
- ✓ Does our plan have an owner?
- ✓ Is our plan up to date?
- ✓ Has our plan been tested?
- ✓ Do we know our risks?

How Prepared are You to Protect your Company & Shareholder Value?

A well thought out Business Continuity Strategy and Framework is a key tool in protecting shareholder value through the prevention of major losses and crisis mitigation when business disruptions, disasters or other negative events occur.

Most companies or organizations "think" they are okay or have everything covered. In our experience, this is not always the case and there is a big difference between thinking things are in good shape and being able to demonstrate it. Keep in mind, just because there has never been an "incident" or you are "symptom free" does not mean there is not an underlying "illness".

Integrity's BCP/DR Health Check

Integrity's BCP/DR Health Check is a cost effective, non-invasive, preventive check-up that will provide you valuable information on your BCP/DR preparedness, ***including identifying where you may be overspending to protect against risks that are insignificant.***

Check Up

Analysis & Lab
Work

Diagnosis &
Results

1. Check Up – A quick in-person check up including interviews, surveys & a document request
2. Analysis & Lab Work – Conduct tests to identify strengths, weaknesses & opportunities
3. Diagnosis & Results – Present results and recommendations

Our 3-step assessment process will quickly provide you with the information you need to ensure your BCP/DR strategy and investments are optimized and that you can confidently tell your Board, investors or stakeholders that your BCP/DR strategy is "in good health".

What will I get from my BC/DR Check Up?

1. Continuity & Recovery Heat Map – Quick view of the major components of the BCP/DR Framework
2. BCP/DR Scorecard – How your organization scored on the data analysis
3. BCP/DR Gap Analysis Report – Executive summary, detailed observations and recommendations (prioritized by Quick Fixes, Critical Gaps and Long –Term Solutions)
4. Executive Presentation – Presentation of results and recommendations for improvement

Sample of results

Plan Name	Scope	Objectives	Owner	Activation Criteria	Activation Procedure	Call List	Recovery Tasks	Recovery Site Details	Vendors	Dependencies
SAP	●	●	●	●	○	○	●	●	●	○
Exchange	●	●	●	○	○	●	●	●	●	○
Telecomm	●	●	●	○	○	●	●	●	●	○
LAN	●	●	●	○	○	○	○	○	○	○
Internet	○	○	○	○	○	○	○	○	○	○





Activity	Score	Date
Has the BIA been completed?	●	1/17/10
Has the BIA been reviewed annually?	○	-
Have the BC Plans been developed?	●	4/24/09
Have the BC Plans been reviewed annually?	●	-
Have the BC Plans been approved?	●	-
Have the BC Plans been tested?	○	-
Have the DR Plans been developed?	●	6/27/09
Have the DR Plans been reviewed annually?	●	5/5/10
Have the DR Plans been approved?	●	5/25/10
Have the DR Plans been tested?	○	-
Has the annual DR Drill occurred?	○	-
Have all changes been reflected within the appropriate plans?	●	-

Your health is our top priority

Integrity's team of Business Continuity and Disaster Recovery professionals are committed to ensuring your company is healthy.